



Sequim School District No. 323

Engage Empower Thrive

503 N Sequim Ave, Sequim, WA 98382

Telephone: (360) 582-3260, FAX: (360) 683-6303

August 1, 2023

Dear Parent/Guardian:

The Sequim School District is participating in the Community Eligibility Provision (CEP) & Provision 2 National School Lunch and Breakfast Programs for the 2023/2024 school year. These programs allow all students *that attend school in person* to eat breakfast and lunch at no charge to families. All students enrolled in Greywolf Elementary, Helen Haller Elementary, Sequim Middle School, Sequim High School, and Olympic Peninsula Academy are entitled to FREE meals on school days throughout the 2023/2024 school year.

We will no longer be collecting Free and Reduced-Price Applications, instead, we must collect the Family Income Survey. The Family Income Survey is used to capture information and ensure the district/school receives all of the funding it is entitled to for other state funded education programs. **Without this information, our schools could lose important state funding for educational programs that our students are entitled to.**

Please take a moment to complete the Family Income Survey (one survey per household) and return it to your child's school or the District Office, 503 N. Sequim Ave, Sequim, WA, 98382. Households may submit a Family Income Survey at any time during the school year. Household members do not need to be U.S. citizens to submit the Family Income Survey.

Sincerely,

Sequim School District

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

Or fax: (833) 256-1665 or (202) 690-7442

Or email: program.intake@usda.gov

This institution is an equal opportunity provider.

Sequim School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Victoria Balint, vbalint@sequimschools.org, Title IX Coordinators, Civil Rights Compliance Coordinator: Sequim School District Office, 503 N. Sequim Ave., Sequim, WA 98382, 360-582-3260; and for Section 504/ADA Coordinator, Cheryl McAliley, 503 N. Sequim Ave., Sequim, WA 98382, 360-582-3401, cmcaliley@sequimschools.org.